

Board/Authority Authorized Course Form
Please complete, print, sign, scan and e-mail to: EDUCSCB@gov.bc.ca

PART A: BAA COURSE VERIFICATION STATEMENT

To be completed by district Superintendent or Independent School Principal

Prior to submitting the attached BAA Course Framework to the Board/Authority for approval, I **Representative** verify that I have reviewed the BAA Course: to ensure that it is fully compliant with the *School Act (if offered by a Board)*, the *Independent School Act (if offered by an Independent School Authority)*, the *Board Authorized Course Order*, policy document *Board/Authority Authorized Courses: Requirements and Procedures*, and for ELL courses the ELL Guidelines: *Template for BAA Language Acquisition/Culture Courses*.

Specifically, I verify that the BAA Course:

- is not a remedial, modified or GED preparation course
- does not significantly overlap with current provincial curriculum
- name reflects the subject area and includes the grade level
- assigned grade level reflects the appropriate level of instruction
- credit value appropriately reflects the length and scope of the course
- synopsis clearly outlines what a student has gained when the course is completed
- rationale outlines the reasons for wanting to offer opportunities to study the course
- organizational structure outlines the specific topics, units or modules which include the learning outcomes, instruction and assessment components, and time allotments
- learning outcomes are assessable and observable and can be understood by students and parents
- instructional component clarifies learning outcomes and provides a range of pedagogical opportunities
- assessment component provides formative and summative opportunities to assess student achievement
- learning resources are age appropriate, support learning outcomes and diversity of learning rates and styles.

Full Course Name

Grade

School District

Independent School

Number

District Superintendent/Independent School Principal

Signature _____

Date

PART B: BAA COURSE AUTHORIZATION STATEMENT

To be completed by Board/Authority Chair or Designate

A signed copy of this document must be submitted for Ministry records by e-mail to EDUCSCB@gov.bc.ca The original document and accompanying BAA Course Framework must be retained by the district/school for submission to the Ministry upon request.

I declare that this BAA course is approved by the Board/Authority.

Board/Authority Chair or Designate

Signature _____

Date

(Board Authorized Course Order, M285/04, s. 3; Educational Standards Order, M41/91, s. 5 (2)(c))

PART C: FOR INDEPENDENT SCHOOLS ONLY: BAA INSPECTOR CONFIRMATION

To be completed by Inspector of Independent Schools or Designate during regular inspection/monitoring visit.

A signed copy of this document (Parts A and C) must be retained for submission to the Ministry upon request.

The BAA course noted above is fully compliant with the *Independent School Act* and the BC Ministry of Education requirements outlined in the policy document *Board/Authority Authorized Courses: Requirements and Procedures*.

Inspector of Independent Schools or Designate

Signature _____

Date

(Educational Standards Order, M41/91, s. 5(2)(c))